



TRAINER'S TESTING APPLICATION

IMPORTANT INFORMATION

A Trainer who has not held a trainer's license and/or not run a horse in the last three years, must apply to the HBPA for relicensing. They may be required to write the HBPA of Ontario Trainer's tests.

A Trainer who has held a trainer's license for less than two full years in another jurisdiction, must apply to the HBPA for relicensing. They may be required to write the HBPA of Ontario Trainer's tests.

*****Please note that the above criteria applies to applicants from North America only. All applicants from countries outside of North America must apply to the HBPA.*****

TRAINER'S APPLICATION CRITERIA

1. Must be at least 23 years old and have at least five (5) years of practical grooming experience in horse care at a racetrack with an outfit that has at least eight horses. *
2. Must complete Trainer's application.
3. Provide all documents listed on the Document Checklist
4. Confirmation in writing that you or your immediate family own horses and/or, you have a job offer from a licensed owner to train his/her horses (include statistics).
5. Pay all testing fees in full prior to writing the Trainer's test(s).
6. Pass the HBPA of Ontario Trainer's test(s) with minimum grade of 90% on each test.

If an applicant fails any of the tests with:

The first test(s) of the season - with a mark between 70% and 88% they can apply to the HBPA trainer committee to rewrite once more that season. * *This rule does NOT apply if no further testing dates are scheduled for the remainder of the season.* With a mark of less than 70% they must wait until the following season to apply to write again.

The second test of the season - with a mark between 80% and 88% they must wait at least 6 months (and the next scheduled test), from that second test date to apply to rewrite again. With a mark less than 80% they must wait at least twelve months (and the next scheduled test), the from that second test date to apply to again.

The HBPA Trainers Testing Committee can, at their discretion, limit the applicant to an Owner/Trainer license. Which means that they can only train horses that they or their immediate family (includes Spouse, Parent and/or Child) own for a period of one to three years*

***Subject to the discretion of the HBPA Trainer's Testing Committee**

Oral testing may be considered where there are mitigating circumstances.

Applicants may be evaluated by the HBPA Board of Directors for final approval.

Woodbine Race Track Office - P.O. Box 156, 555 Rexdale Blvd., Toronto, Ontario M9W 5L2

Phone: 1-800-268-9967 ext. 2249 or 416-675-3802 / Fax: 416-675-5569 / Email: cep@hbpa.on.ca / Website: www.hbpa.on.ca



TRAINER'S TESTING APPLICATION

TESTING DATES

Applications are due on the dates listed below. All applications must be complete and include **ALL** back up documentation required by 3pm on the due date; **NO** additional documentation will be accepted after 3pm on the due date.

APPLICATION'S DUE

March 13, 2024

April 3, 2024

June 5, 2024

August 21, 2024

TEST DATE

March 27, 2024

April 24, 2024

June 26, 2024

September 11, 2024

ASSESSMENTS AND FEE'S

The HBPA Trainer and Assistant Trainer Testing Committee assess applications individually, based solely upon the documentation provided; the Committee may approve or deny applications.

Initial Test is \$200.00 and Retest is \$50.00 *****Fee's must be paid in full before any test can be taken*****

TESTS

PRACTICAL - The Practical test is a hands-on test done in the barn. It must be completed prior to the written tests. Applicants will be asked questions and are required to put on and fit any tack or bandages used in training or racing. This test is graded as Pass or Fail. Applicants must pass the practical in order to write the Horsemanship and Rules Tests.

HORSEMANSHIP - The Horsemanship Test consists of 50 multiple choice questions. These questions are based on anatomy, physiology, equine systems, illness, lameness, nutrition, and general knowledge of the racetrack.

RULES - The Rules Test consists of 50 multiple choice questions. These questions are based on the Alcohol and Gaming Commission's (AGCO) Rules of Thoroughbred Racing, the Canadian Pari-Mutuel Agency's (CPMA) *****Applicants are responsible for ensuring they have all the most current books to study from*****

MARKS

Applicants must achieve a mark of 90% or greater on each individual test. If the applicant gets a mark of 70% to 88%, they can apply to the HBPA Trainer committee to write once more that season ([if there is another scheduled test](#)); if they get a mark less than 70%, they must wait until the following season to apply to re-write. If the applicant fails the second test with a mark between 80% & 88%, they must wait 6 months (and the next scheduled test date) from that 2nd test date to write again, if with a mark less than 80% they must wait 12 months (and the next scheduled test date) from that 2nd test date to apply to write again.

*****IF THE APPLICANT HAS ANY CONCERNS ABOUT ONE OF THE TEST QUESTIONS, THEY WILL BE REQUIRED TO SUBMIT THEIR CONCERNS IN WRITING, INCLUDING THE TEST QUESTION NUMBER AND REASONS FOR THEIR CONCERNS. ALSO, INCLUDED WILL BE THEIR NAME, TEST DATE AND CONTACT INFORMATION.*****

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TRAINER'S APPLICATION (PLEASE PRINT)

FIRST NAME: _____ LAST NAME: _____

DATE OF BIRTH: _____ AGCO LICENSE #: _____

MAILING ADDRESS: _____

CITY: _____ PROVINCE: _____ POSTAL CODE: _____

HOME PHONE: _____ MOBILE PHONE: _____

EMAIL ADDRESS: _____

HAVE YOU EVER BEEN SUSPENDED, REFUSED, DENIED OR HAD A LICENSE REVOKED FROM ANY RACING JURISDICTION? YES OR NO

IF YES, PLEASE PROVIDE THE DETAILS BELOW AND LIST ANY HORSE RACING FINES, RULINGS OR PENALTIES AGAINST YOU IN THE LAST FIVE (5) YEARS:

ARE YOU REQUESTING A WRITTEN OR ORAL TEST (CIRCLE YOUR CHOICE): WRITTEN / ORAL

I HEREBY GIVE THE HBPA OF ONTARIO CONSENT TO MAKE ALL INQUIRIES IT DEEMS NECESSARY TO PROCESS THIS APPLICATION INCLUDING BUT NOT LIMITED TO THE ALCOHOL AND GAMING COMMISSION (AGCO). I CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS CORRECT.

APPLICANT NAME AND SIGNATURE: _____ DATE: _____



TRAINER'S TESTING APPLICATION

TRAINER'S TEST—ACKNOWLEDGEMENT

I, _____ hereby acknowledge the following:
(Applicant's Name - please print)

All information on the application and additional documentation is correct.

That I must receive a mark of 90% or greater on each individual test to pass

If I fail my first test(s) of the season with a mark between 70% and 88% I can apply to the HBPA trainer committee to rewrite once more that season. (*This rule does not apply if the last scheduled test of the season). If I fail with a mark less than 70%, I will wait until the following season to apply to rewrite.

If I fail the second test(s) of the year with a mark between 80% and 88%, I must wait six months (and the next scheduled test date) before reapplying to write again. With a mark less than 80%, I must wait twelve months (and the next scheduled test date) before applying to rewrite again.

All Tests will be given only on the predetermined scheduled tests dates.

I acknowledge that I am not guaranteed stalls at either Woodbine or Fort Erie Racetracks.

All tests are the property of the HBPA of Ontario. After the test, only the applicant can view the marked tests in the HBPA offices. The test cannot be copied in full or in part and cannot be removed from the HBPA office.

If I have concerns about the test questions, I will submit the reasons for my concerns in writing including the test question number. Also included will be my name, test date and contact phone number.

APPLICANT SIGNATURE: _____ DATE: _____



TRAINER'S TESTING APPLICATION

EVALUATION REPORT (TO BE COMPLETED BY CURRENT EMPLOYER)

APPLICANT'S NAME: _____

JOB TITLE: _____

IS THE APPLICANT AN EMPLOYEE: _____ START DATE: _____

DID THE APPLICANT WORK FOR YOU PREVIOUSLY? : _____

IF, YES HOW LONG AND IN WHAT CAPACITY: _____

HOW LONG HAVE YOU KNOW THE APPLICANT: _____

PLEASE DESCRIBE, IN DETAIL, THE SKILLS YOU HAVE OBSERVED THE APPLICANT TO HAVE SO THAT YOU FEEL CONFIDENT IN RECOMMENDING THEY ARE QUALIFIED TO WRITE THE TRAINER'S TEST:

TRAINER NAME AND SIGNATURE: _____ DATE: _____



TRAINER'S TESTING APPLICATION

EVALUATION REPORT (TO BE COMPLETED BY PREVIOUS EMPLOYER)

APPLICANT'S NAME: _____

JOB TITLE: _____

IS THE APPLICANT AN EMPLOYEE: _____ **START DATE:** _____

DID THE APPLICANT WORK FOR YOU PREVIOUSLY? : _____

IF, YES HOW LONG AND IN WHAT CAPACITY: _____

HOW LONG HAVE YOU KNOW THE APPLICANT: _____

PLEASE DESCRIBE, IN DETAIL, THE SKILLS YOU HAVE OBSERVED THE APPLICANT TO HAVE SO THAT YOU FEEL CONFIDENT IN RECOMMENDING THEY ARE QUALIFIED TO WRITE THE TRAINER'S TEST:

TRAINER NAME AND SIGNATURE: _____ **DATE:** _____

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TRAINER'S TESTING APPLICATION

WORK EXPERIENCE

TRAINER: _____

LICENSED AS: _____

START DATE: _____

END DATE: _____

COMMENTS: _____

TRAINER: _____

LICENSED AS: _____

START DATE: _____

END DATE: _____

COMMENTS: _____

TRAINER: _____

LICENSED AS: _____

START DATE: _____

END DATE: _____

COMMENTS: _____

TRAINER: _____

LICENSED AS: _____

START DATE: _____

END DATE: _____

COMMENTS: _____

TRAINER: _____

LICENSED AS: _____

START DATE: _____

END DATE: _____

COMMENTS: _____

TRAINER: _____

LICENSED AS: _____

START DATE: _____

END DATE: _____

COMMENTS: _____



TRAINER'S TESTING APPLICATION

CHECKLIST

- Five (5) years practical (grooming) experience in horse care at a racetrack with an outfit that has at least five horses
- Completed Trainer's Application
- Signed Acknowledgement Form
- Completed Work Experience Chart
- Two Completed Evaluation Charts from past and present employer—or a written explanation why not
- AGCO Licensing History (Must be obtained by applicant through AGCO Licensing office)
- Copy of current AGCO License (Copy of any Assistant Trainer License held)
- Completed Checklist
- Confirmation in writing from applicant or immediate family that they own horses, or written job offer letter from a licensed owner with horses (including statistics)